

**Jim Doyle**  
Governor

**WISCONSIN DEPARTMENT OF  
REGULATION & LICENSING**



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**REAL ESTATE APPRAISERS BOARD SCREENING PANEL**

**Room 180, 1400 East Washington Avenue, Madison, WI**

**Contact: David O'Connell (608-261-4490)**

**Wednesday, June 18, 2003**

**8:30 A.M.**

1. Call Open Session to Order
2. Convene to Closed Session to consider discipline (s. 19.85(1)(b), Stats., and to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.
  - a. Screen complaints received from the public against credential holders. The Panel consists of 2 Board members and Department staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment

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**REAL ESTATE APPRAISERS BOARD**

**Room 180, 1400 East Washington Avenue, Madison, WI**

**Contact: Patty Hoeft (608) 266-5439**

**Wednesday, June 18, 2003**

**9:30 A.M.**

1. OPEN SESSION -CALL TO ORDER
  - a. Declaration of Quorum
2. Adoption of Agenda
3. Approval of Minutes (April 16, 2003)
4. Administrative Report
  - a. Board Roster
  - b. 2003 Meeting Dates
  - c. Summary Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules and Press Releases
  - d. To-Do List
  - e. Regulatory Digest Articles
5. Board Member Activity
6. Education Issues
  - a. Report of the REA Education Advisory Committee
  - b. Real Estate Appraiser School List Update
7. Status Report on Proposal to Increase Experience Hours for Licensed Appraisers
  - a. Letter Sent to DOT – Response from DOT (Tom Wagner)
  - b. Letter Sent to City of Milwaukee Assessors Office
8. Administrative Rules
  - a. Revisions Relating to the 2004 USPAP
    - i. Scope Statement
    - ii. Draft of Proposed Rules
9. Appraisal Subcommittee
10. GAO Report Regarding Oversight of the Real Estate Appraiser Industry
11. Appraisal Foundation
  - a. Appraisal Standards Board
    - i. ASB Second Exposure Draft on Proposed Revisions to the 2003 Editions of (USPAP)
    - ii. Concept Paper on Role of Departure and Scope of Work
  - b. Appraiser Qualifications Board
    - i. Letter to AQB regarding Fourth Exposure Draft
    - ii. Appraiser Qualification Board's Fourth Exposure Draft/Proposed Revisions to Appraiser Qualifications Criteria
    - iii. Comments Submitted by the Appraisal Subcommittee to AQB
  - c. Implementation of New AQB Requirements
  - d. Recommendations to the Department Relating to Qualifying Education Requirements
    - i. Core Curriculum Recommended by the REA Education Advisory Committee
12. Association of Appraiser Regulatory Officials
  - a. Fall Conference
13. Examination Issues
  - a. Education at License Level/New AQB Approved Exam– Barb Showers
14. Practice Questions
  - a. Concessions Verses Inserted Inflated Sales Price

- b. Appraiser Access to Transfer Returns (follow-up)—Ruby Jefferson-Moore
- c. Use of Photos from Electronic Services
- 15. Miscellaneous Correspondence/Information
- 16. New Business
- 17. Presentation of Proposed Stipulations Submitted after Printing of Agenda
- 18. CONVENE TO CLOSED SESSION to consider discipline of persons licensed by the board or the investigation of charges against such persons [s. 19.85(1)(b), Stats.] and, to consider individual histories or disciplinary data [s. 19.85(1)(f), Stats.]
  - a. Monitoring Report
    - i. David Lewis
    - ii. Darin Le Brun
  - b. Case Closings and Case Status Report
  - c. Deliberation on Proposed Disciplinary Actions, Administrative Warnings and/or Stipulations that may be Signed after Printing of Agenda
- 19. RECONVENE TO OPEN SESSION
- 20. Vote on Items Considered or Deliberated Upon In Closed Session, If Voting is Appropriate
- 21. Such Other Items as Authorized by Law
- 22. Agenda Items for Next Meeting
- 23. ADJOURNMENT

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MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.